

**2018
EXHIBITOR
CONTRACT**

32ND Annual

**GREATER PHILADELPHIA/
VALLEY FORGE DENTAL CONFERENCE**



RETURN CONTRACT TO:

LAUREN SANDS
4915 BRIDLEPATH DRIVE
MACUNGIE, PA 18062
201-362-7694
LSANDS75@VERIZON.NET

MARCH 7-8-9, 2018... WEDNESDAY-THURSDAY-FRIDAY

VALLEY FORGE CASINO RESORT... KING OF PRUSSIA, PA

FAX: 610-395-5669 • VFDC.ORG

PLEASE PRINT OR TYPE:

DATE _____

AUTHORIZED BY _____ TITLE _____

FIRM NAME _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

TEL. _____ FAX _____ EMAIL _____

NAME & ADDRESS OF PERSON TO RECEIVE EXHIBITOR KIT: _____

IN CASE OF EMERGENCY, PROVIDE AFTER BUSINESS HOURS CONTACT PERSON & TEL. NO: _____

BOOTH FACILITIES:	<p>All booths are 10' wide x 10' deep and include:</p> <ol style="list-style-type: none"> 1. Background drape of flame proof drapery 8' high with 3' high side dividers. 2. Expertly lettered (7" x 44") two-line exhibitor's identification sign with booth number. 3. Six foot long table (42" high with 1 stool available). 4. Exhibitors' own portage and set up are permitted. <p>Electricity, water, and sewer hook-up are available in each booth at an additional charge.</p>
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BOOTH SIZE AND COSTS:	<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"><input type="checkbox"/> 10' X 10' INSIDE BOOTH - \$2,250</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"><input type="checkbox"/> 10' X 10' CORNER BOOTH - \$2,500*</div> <p>PRICES INCLUDE COMPLIMENTARY MONITOR ADVERTISING IF CONTRACTED NO LATER THAN JULY 1, 2017.</p> <p>*Submit payment for an inside booth. If you are granted a corner booth you will be billed the difference in cost. The committee reserves the right to unilaterally terminate the exhibitor's space contract at any time before or during the conference for any violation of the Exhibitor's Rules-Regulations which are incorporated by reference herein, as set forth on page 2 of this contract. In case of termination during the Conference, the exhibitor agrees to surrender possession of booth space immediately upon notice.</p>
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TERMS:	<p>One copy of the contract and full payment of the booth(s) is due upon application. Contracts received without full payment will be returned. Make checks payable to: VFDC and return to the above address, or include credit card information, or call 201-362-7694.</p> <p><input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD</p> <p>NUMBER _____ EXP. DATE _____ SIGNATURE _____</p>
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PLEASE MAKE FOUR SELECTIONS: (If more than one space is desired, indicate multiples on each line.)

1st Choice Space(s) No. _____ 3rd Choice Space(s) No. _____

2nd Choice Space(s) No. _____ 4th Choice Space(s) No. _____

In order to avoid placement of competitive exhibitors, products, activities, and services in close proximity, please indicate below your category. If you will show more than one product, please check each area applicable.

LABORATORY DENTAL SUPPLIES DRUGS TOOTHBRUSHES EQUIPMENT
 INSTRUMENTS FINANCIAL INSURANCE COMPUTERS OTHER (SPECIFY) _____

We do not wish the following exhibitors to be in close proximity of our space (MANDATORY): _____

<p>THE TERMS IN THIS CONTRACT ARE ACKNOWLEDGED AND ACCEPTED, SUBJECT TO CONFIRMATION TO US, AS EXHIBITOR, OR EXHIBIT SPACE ALLOTTED BY THE CONFERENCE EXHIBIT COMMITTEE:</p>	<p>_____ SIGNATURE</p>
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RULES AND REGULATIONS

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MARCH 7-8-9, 2018 • VALLEY FORGE CASINO RESORT • VFDC.ORG

1. **CONTRACT FOR SPACE:** All applicants for exhibit space are required to complete the contract (on page 1).
2. All space will be assigned according to date received; availability of space; longevity of exhibit activities at the Conference; practicality and advisability of space in relation to competitive lines. All spaces will be considered on the above basis and assigned at the discretion of the Exhibit Committee.
3. **CANCELLATION:** All cancellations must be made in writing to the Second District Dental Association. Cancellation of the contract may be made prior to December 31, 2017 and fee will be refunded. If space is canceled after December 31, 2017, said fee will be forfeited. The Second District also reserves the right to cancel the Greater Philadelphia/Valley Forge Dental Conference for any reason prior to December 31, 2017. If such a decision is made, all fees will be returned to exhibitors.
4. **EXHIBITS:** Exhibit hall space are considered in the following priorities:
 - Manufacturers, suppliers, and distributors of products that are of general interest to ADA members and their staff.
 - Providers of professional, financial, consulting, and other services that are of general interest to ADA members and their staff subject to approval of the steering committee.
 - No subletting of exhibit space is allowed.
5. **INSURANCE:** Exhibitor agrees to protect, indemnify, and hold harmless the Second District Dental Association from any and all liability, loss, damage or expense resulting from the negligent acts or omissions of exhibitors. All exhibitors are required to have liability insurance with a minimum limit requirement of 1 million/2 million and provide an insurance certificate naming the Greater Philadelphia/Valley Forge Dental Conference as "additional insured" prior to the conference.
6. **SECURITY:** The Second District in cooperation with the Valley Forge Casino Resort will provide round-the-clock security guards. These security measures will not infer, however, that the Second District is liable for loss, damage, etc. that may be incurred by the exhibitor.
7. **RESTRICTIONS:** Aisle space may not be used for booth purposes, signs or distribution of literature or samples. Such activity must take place inside the exhibit booth.
8. **VIOLATIONS:** Persons whose firms have not rented exhibit space are prohibited from soliciting business in any form in the Exhibit Hall. Violators will be promptly ejected. Behavior by an exhibitor, his/her employee or representatives judged to be disruptive to the orderly conduct of the Greater Philadelphia/Valley Forge Dental Conference may result in ejection from the convention and future denial of exhibit space. Two or more written complaints will result in an investigation on site by the Exhibit and General Chairpersons, with action determined immediately.
9. **SOUND:** Live or recorded music is not permitted on the floor of the Conference exhibit hall unless written agreement is presented by the American Society of Composers, Authors and Publishers (ASCAP) Broadcast Music, Inc. or other such music organizations.
10. Exhibiting companies may not offer a company sponsored course that runs concurrently with this Conference within a 50-mile radius. If an exhibiting company intentionally ignores the Conference policy, their exhibit space shall be automatically forfeited.
11. **SET-UP AND TEAR-DOWN:** Hours for exhibit set-up will be Tuesday, March 6 from 12 noon to 8:00 PM. Tear-down cannot begin until 3:00 PM on Friday, March 9.
12. **EXHIBIT HOURS:** Wednesday, March 7... 10:00 AM to 4:00 PM
Thursday, March 8... 10:00 AM to 4:00 PM
Friday, March 9... 10:00 AM to 3:00 PM
(Times are subject to change.)